

BRGQ Take-A-Number Installation Guide BRGQ44

Scan for
Video



- 1.** Tools Needed
- Drill with 5/16" bit
 - Phillips Screwdriver
 - Pen or Pencil
 - Tape Measure
 - Hammer



The BRGQ44 System comes with an LED Display, power adapter, reversible sign, remote control, ticket dispenser (floor or countertop) & a roll of tickets



Use the reversible sign to mark the spot on the wall where you are going to install the LED sign with a pen or pencil. Using a tape measure, measure down from the ceiling to the marks you made to make sure that the marks are level.



Using the 5/16" drill bit and drill, drill a hole at the two marks on the wall.



Insert the two plastic keepers that came in the hardware bag into the holes. Using a hammer, lightly tap on the keepers until they are flush with the wall.



Using a Phillips screwdriver or driver bit and drill, screw in the two screws that were provided in the hardware bag into the plastic keepers. Make sure that you leave the head of the screw approximately 1/4" from the wall.



Hang the reversible sign on the two screws. Make sure you turn the sign to the side that matches the configuration that you will be using. Factory Default is Configuration 7 which uses the "Ticket Window" side.



Plug the power adapter into the back of the LED Display. Then plug the power adapter into the wall outlet. Hang the LED Display on the two screws and hide any extra power cord behind the display.



The BRGQ44 Take-A-Number System is ready for operation.

"Ticket Window" = Configurations 3, 4, 7, & 8.

"Now Serving" = Configurations 1, 2, 5 & 6.

BRG Tech Support 800-295-0220, Option 2



1.



Included:

- Floor Stand base & Pole
- 12mm Bolt & 2 Washers
- Take-A-Number Sign with two brackets attached
- Ticket Dispenser
- Roll of Tickets

Tools Need:

12mm Socket & Ratchet

2.



Place one washer on the 12mm bolt and push it through the hole in the bottom of the base. Place the 2nd washer on top of base. Take the pole and start it on the 12mm bolt.

Hand tighten the bolt to the pole.

3.



Using the 12mm socket & ratchet, tighten the bolt while holding the pole with one hand.

4.



Place the Take-A-Number sign on the top of the floor stand like in the photo above. Using the round nut, hand tighten the nut on the top of the stand to hold the sign tight to the floor stand.

5.



The Ticket Dispenser has two posts on the back of the unit that snap into the two holes in the mounting bracket. Line up the bottom post to the bottom hole and lift up/push back on the dispenser and it will snap into place.

6.



Pull the black latch on the dispenser down and lift the top of the dispenser up to load the roll of ticket numbers.

7.



Place the ticket roll into the dispenser and route the tickets down through the latch.

8.



Close the dispenser and latch it. Adjust your LED Display to reflect the next number in the dispenser.